

## SOUTH ISLAND PUBLIC SERVICE DISTRICT

Proposed Minutes: South Island PSD Commission Meeting of September 26, 2023, at the South Island Public Service District's Conference Room at 2 Genesta St. at 8:01 a.m.

Present:	Alan Jackson, Chairman	Staff: Papu Tafao
	Gary Gaynor	Tamara Munson
	David Martin	Heather Boggess
	James Vaughn	Eddie Nettles
	Pamela Ovens	
	John Phalen	

Absent: Tom DeMint  
J.R. Richardson

Legal: Jon Eggert

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1. **Review Minutes of August 22, 2023-** The minutes for the August 22, 2023, meeting were reviewed and upon motion made by Mrs. Ovens, and seconded, the minutes were approved unanimously.
  2. **Finance Update-** Mrs. Munson stated the Fiscal Year 2023 audit is not quite complete, but it should be finished in the next day or two. She also stated she will be scheduling a Finance Committee meeting to review the audit before it is presented to the Board at the October meeting.
  3. **General Manager Update-** Mr. Tafao updated the Board on the CIP projects.

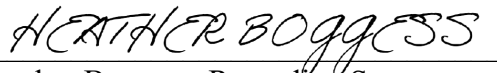
**CIP - 57 Greenwood Piping:** Mr. Tafao stated in one year approximately 2 miles of this project has been completed. The area from Baynard Park to Calibogue Cay Road is in service and from Calibogue Cay Road to Lawton Stables is currently being disinfected. After the test results are in from the testing, Mr. Tafao will submit a letter to DHEC for operation. He noted at that time this project will be complete. He stated the contractors did an excellent job on this project.

**CIP 73- Pipelines from Existing RO to Shipyard-**Mr. Tafao stated the Notices of Bid will be sent out in two to three weeks. This project should take approximately six months.

**CIP-75 Cretaceous & UFA Well-**Mr. Tafao stated this project is in a holding pattern while we are waiting on the well casing to come in. The casing should be in the 3<sup>rd</sup> or 4<sup>th</sup> week of October. The UFA well is completed and will be operated on a temporary basis to help out with distribution until the new RO is complete. Mr. Tafao noted the new RO is still in the design phase (30-50% into design).

**CIP Meter Replacement-**Mr. Tafao stated this project starts today. The contractor will be changing all meters out to cellular read. This project will take approximately 4 months to complete.

4. **Executive Session-** A motion to enter executive session was made by Mr. Phalen at 8:33 a.m. to discuss legal matters and the General Manager's review. A motion was made by Mr. Jackson to end the executive session at 9:00 a.m. A motion to extend a bonus to Mr. Tafao in the amount of \$42,000 was made by Mr. Phalen, and seconded. The motion was approved unanimously. The Chairman, Mr. Jackson, will review with Mr. Tafao what was discussed pertaining to his review.
5. **Other Business-** No other business discussed.
6. There being no further business, Mr. Phalen made a motion that was seconded, to adjourn the meeting at 9:04 a.m. The motion was approved unanimously.

  
Heather Boggess, Recording Secretary