

SOUTH ISLAND PUBLIC SERVICE DISTRICT

Proposed Minutes: South Island PSD Commission Meeting of October 31, 2023, at the South Island Public Service District's Conference Room at 2 Genesta St. at 8:02 a.m.

Present:	Alan Jackson, Chairman	Staff: Papu Tafao
	Gary Gaynor	Tamara Munson
	David Martin	Heather Boggess
	James Vaughn	
	Pamela Ovens	
	John Phalen	
	J.R. Richardson	
	Tom DeMint	

Legal: Jon Eggert

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1. **Review Minutes of September 26, 2023-** The minutes for the September 26, 2023, meeting were reviewed and upon motion made by Mr. Vaughn, and seconded, the minutes were approved unanimously.
 2. **Finance Update-** Mrs. Munson stated the Fiscal Year 2023 audit is now complete and was forwarded by email to the Board for review. She stated there were no audit findings and everything went well with the audit. She also stated the auditor could not be at the meeting, but he is available for any questions anyone may have.
 3. **General Manager Update-** Mr. Tafao updated the Board on the CIP projects.

CIP - 57 Greenwood Piping: Mr. Tafao stated the first section of piping that goes to CSA is completely in service. He stated they are preparing to start the next section from the CSA office through the easement to the new RO Plant in the next week or two.

CIP-75 Cretaceous & UFA Well-Mr. Tafao stated the electrical drive for the motor was finally delivered last week and will be installed this week. He also stated this well should be up and running on a temporary basis by the end of November. He noted there has been a short delay with the drilling rig for the cretaceous well. He stated the rig had a breakdown when it was started back up on October 19th. He noted they are waiting on parts now and is not sure how the schedule will be affected by this delay.

CIP 86 New RO Plant- Mr. Tafao stated this project is still in the design phase. He noted they are at the 60% design review currently and that should be finished by the end of November.

4. **Executive Session-** A motion to enter executive session was made by Mr. Phalen at 8:24 a.m. to discuss legal matters. A motion was made by Mr. Vaughn to end the executive session at 8:30 a.m. No action was taken.
5. **Other Business-** 1) Mr. Tafao stated the Thanksgiving Lunch will be November 16th at 12:00 p.m.
2) Mr. Martin is a board member with the Low Country Alliance for Healthy Youth. He stated they have youth groups at all the high schools south of the Broad River. He noted they present to their

other classmates the danger of the use of alcohol and drugs. He noted one of their initiatives this year is to talk about the disposal of unused prescription medication. Mr. Martin noted there are 10 drop off places around Beaufort County. He stated this initiative affects everyone and wanted to bring it to the Board's attention.

6. There being no further business, Mr. Phalen made a motion that was seconded, to adjourn the meeting at 8:42 a.m. The motion was approved unanimously.

HEATHER BOGGESS

Heather Boggess, Recording Secretary