

SOUTH ISLAND PUBLIC SERVICE DISTRICT

Proposed Minutes: South Island PSD Commission Meeting of November 28, 2023, at the South Island Public Service District's Conference Room at 2 Genesta St. at 8:04 a.m.

Present:	Alan Jackson, Chairman	Staff: Papu Tafao
	Gary Gaynor	Tamara Munson
	James Vaughn	Heather Boggess
	Pamela Ovens	Eddie Nettles
	John Phalen	
	J.R. Richardson	
	Tom DeMint	

Absent: David Martin

Legal: Jon Eggert

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- Review Minutes of October 31, 2023-** The minutes for the October 31, 2023, meeting were reviewed and upon motion made by Mrs. Ovens, and seconded, the minutes were approved unanimously.
 - Finance Update-** Mrs. Munson reviewed the 1st Quarter Financial Statement (See Attachment A). She stated the quarter ended better than anticipated. She noted revenue was up and expenses were down a little compared to what was budgeted.
 - General Manager Update-** Mr. Tafao updated the Board on the CIP projects.
CIP - 73 Pipelines from existing RO to Shipyard- Mr. Tafao stated we will receive bids on this project on December 5th. The construction contract is expected to be around \$2.5 million. He noted construction should begin sometime in January. He also stated this is a short run, so hopefully construction time will be no longer than 6 months.
CIP - 57 Greenwood Piping- Mr. Tafao stated the piping project through Sea Pines will continue from the CSA Office through the Santee Cooper Easement. He noted we will be starting the section through the gate as well, which is a directional drill job.
CIP 86 New RO Plant- Mr. Tafao stated he is in the process of doing an in-house review of the 60% design. He stated he is also in touch with the town, getting their comments and input to obtain the permits for construction.
 - Executive Session-** A motion to enter executive session was made by Mr. Phalen at 8:16 a.m. to discuss legal matters. A motion was made by Mr. Gaynor to end the executive session at 8:23 a.m. No action was taken.
 - Other Business-** 1) Christmas Bonus Discussion-A motion was made by Mr. Gaynor, and seconded, to extend one week's pay to all employees as a Christmas bonus. The motion was approved unanimously. 2) December Meeting- Mr. Jackson stated there will be no meeting in December unless something comes up that needs to be discussed.

6. There being no further business, Mr. DeMint made a motion that was seconded, to adjourn the meeting at 8:27 a.m. The motion was approved unanimously.

HEATHER BOGGESS

Heather Boggess, Recording Secretary